# Lincoln Jaycees

## PO Box 85203, Lincoln, Nebraska 68501-5203

**Voucher Number:** _____

**Project/Account:** _____ **Request Date:** _____

**Payee:** _____

**Address:** _____

**City, State, Zip:** _____

| Invoice Number | Description of Disbursement | Amount |
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| | **Sub-Total** | |
| | **Less Discount or Allowance:** | |
| | **Total this Voucher:** | |

**Please complete in detail and present to Treasurer for payment.**
**Attach any receipts, invoice, etc. to verify the expenses.**

| **Requested By:** (Project Chairman) | **Approved By:** (Vice President) | **Paid By:** (Treasurer) | |
|---|---|---|---|
| Print Name | Print Name | Print Name | Date Paid |
| Signature | Signature | Signature | Check # |